

Commissioners of St. Mary's County Meeting Minutes (Tuesday, September 22, 2015)

Generated by Sharon Ferris on Thursday, September 24, 2015

Members present

Commissioner President James R. Guy
Commissioner Michael L. Hewitt
Commissioner Tom Jarboe
Commissioner Todd B. Morgan
Commissioner John E. O'Connor
Dr. Rebecca Bridgett, County Administrator
Sharon Ferris, Recorder

1. WELCOME

Commissioner President Guy called the meeting to order at 9:00 in the Chesapeake Building meeting room, Governmental Center.

Approval of Minutes

I move to approve the minutes of September 15, 2015 as presented.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

2. PROCLAMATION

A Proclamation was presented for Hispanic Heritage Month

3. PRESENTATION

Invitation to the St. Mary's County Fair

Present: John Richards, President St. Mary's County Fair Board

Mr. Richards formally invited Commissioners and County residents to attend the County Fair which begins on Thursday, September 24, 2015, and continues through Sunday, September 27, 2015.

4. COUNTY ADMINISTRATOR

A. DRAFT AGENDAS FOR September 29 and October 6, 2015

B. DEPARTMENT OF ECONOMIC DEVELOPMENT - Hunting Creek CDBG Close Out Agreement

I move to approve the Hunting Creek Infrastructure, Project US0745, Community Development Block Grant Close-Out Agreement from the Maryland Department of Housing and Community Development on behalf of the Department of Economic Development and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Tom Jarboe, second by Commissioner John E O'Connor.

Final Resolution: Motion Carries

Yea: Commissioner President James R Guy, Commissioner Michael L Hewitt, Commissioner Tom Jarboe, Commissioner Todd B Morgan, Commissioner John E O'Connor

C. DEPT. OF EMERGENCY SERVICES & TECHNOLOGY - Fairgrounds Lease

Agreement Amendment

I move to approve and authorize the Commissioner President to execute the Lease Amendment between the Commissioners of St. Mary's County and the St. Mary's County Fair Association, Inc. from the original Lease Agreement, dated October 31, 2002 for the property known as Fairground Property.

Motion by Commissioner Todd B. Morgan, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

D. DEPT. OF EMERGENCY SERVICES & TECHNOLOGY - Termination of the Board of Education Lease Agreement

I move to approve the Notice of Termination of the Lease Agreement dated April 14, 2015 between the Commissioners of St. Mary's County and the St. Mary's County Board of Education.

Motion by Commissioner Tom Jarboe, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

E. DEPT. OF EMERGENCY SERVICES & TECHNOLOGY - Memorandum of Understanding between St. Mary's County and Charles County in support of Mutual Aid, Firefighting, Emergency Medical Services, Hazardous Materials and Special Operations Assistance

I move to approve and authorize the Commissioner President to execute the Memorandum of Understanding to support Mutual Aid, Firefighting, Emergency Medical Services, Hazardous Materials and Special Operations Assistance between St. Mary's County and Charles County.

Motion by Commissioner Todd B. Morgan, second by Commissioner Tom Jarboe.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

F. DEPT. OF EMERGENCY SERVICES & TECHNOLOGY - Memorandum of Understanding St. Mary's County Emergency Services Operational Program

I move to approve and authorize the Commissioner President to execute the Memorandum of Understanding for the St. Mary's County Emergency Services Operational Program (EMSOP).

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

G. DEPT. OF RECREATION AND PARKS - Cooperative Wildlife Management Agreement for Waterfowl Blind Sites Off the Myrtle Point Park Shoreline

I move to approve the Cooperative Wildlife Management Agreement between the County and the Maryland Department of Natural Resources, on behalf of the Department of Recreation and Parks, for four waterfowl blinds sites off the Myrtle Point Park shoreline, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

H. DEPT. OF PUBLIC WORKS & TRANSPORTATION - Ellis Road Revetment / Living Shoreline Project – Maryland Emergency Management Agency Funding Commitment Letter

I move to approve and authorize the Commissioner President to execute the Pre-Disaster Mitigation Grant Program Funding Commitment Letter and Maintenance Agreement for submission to the Maryland Emergency Management Agency.

Motion by Commissioner Todd B. Morgan, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

I. DEPT. OF FINANCE - Approval of the FY2017 Budget Calendar

I move that we approve the FY2017 Budget Calendar as presented and direct staff to circulate the instructions and schedule the meetings based on this calendar.

Motion by Commissioner John E. O'Connor, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, O'Connor

Abstain: Commissioner Morgan

J. DEPT. OF FINANCE - Mechanicsville Volunteer Fire Department Request for \$1,000,000 Loan

I move to approve and authorize staff to prepare the necessary loan documents for a fifteen year loan for the Mechanicsville Volunteer Fire Department in the amount of \$1,000,000 from the Fire and Rescue Revolving Loan Fund to assist in construction costs for an addition to the Mechanicsville Volunteer Fire Department station, and that we authorize the Commissioner President and Staff to execute the necessary documents, with the understanding that the County Attorney will have approved them for legal sufficiency prior to execution of the documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner John E. O'Connor.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

K. DEPT. OF FINANCE - Resolution Appointing Procurement & Contracting Officers for the County

I move to adopt the Resolution to formally appoint Procurement & Contracting Officers as presented.

Motion by Commissioner Tom Jarboe, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

L. DEPT. OF FINANCE - Presentation of Procurement Manual Update Plan

Present: Jeannette Cudmore, CFO

Randy Burns, Procurement Officer

Mr. Burns provided an overview of the process that will be used to update the County's Procurement Manual. The Commissioners will receive draft chapters as they are completed for their input followed by final recommendations for approval via resolution in the February 2016 timeframe.

5. PUBLIC HEARING

DEPT. OF AGING AND HUMAN SERVICES - Community Development Block Grant Funding

Commissioner Guy opened the public hearing at 10:10 am.

Present: Lori Harris, Director, Dept. of Aging and Human Services

Robin Finnacom, Deputy Director, Dept. of Economic Development

As part of the Community Development Block Grant (CDBG) process, a public hearing is required by Department of Housing and Community Development prior to the submission of the (CDBG) application. Notice of public hearing was posted in the Enterprise Newspaper on September 4 and 11, 2015. The County would be the applicant.

Commissioner Guy opened the meeting for public comments.

Public Comments (Comments as noted below are intended as highlights of testimony given and are not verbatim)

H. S. Lancaster, Three Oaks Center

Three Oaks is requesting the county support a Community Development Block Grant Application. The grant would enable delivery of 2,160 square feet of additional space at their

Lei Drive facility. The new modular building will provide 6 transient crisis beds to provide respite care beds as homeless leave the hospital; an intake and assessment staging area for the warm program; and a veterans resource center equipped with a computer lab and space to provide classes, training and mentorship opportunities throughout the year. Booze Allen will be supplying the computers for the lab and all the furnishings for the building will be supplied by local contractors.

Corey Gallagher, 22050 Willow Spring Lane, Apt 306, Lexington Park, MD

Representing the local Navy Supply Corps Foundation, part of the National Organization of Retired and Active Duty Supply Corps Officers. He expressed the local chapter's overwhelming support for this initiative.

Parker Dunn, 22659 Athlone Dr., Great Mills, MD 20634

Former Homeless Veteran. Testified to the support rendered to him and his family in 2013 by Three Oaks at a time when he lost his job and was unable to meet his financial obligations. Programs through Three Oaks provided him the opportunity to find a new job. He supports this initiative.

Commissioner Guy closed the public hearing for public comment and closed the public hearing at 10:25 am.

6. MAIN AGENDA ACTION ITEMS

ST. MARY'S COUNTY PUBLIC SCHOOLS - FY2017-FY2022 State Capital Improvements Program

Present: Mr. J. Scott Smith, Superintendent of Schools
Dr. Jeff Walker, Assistant Superintendent of Supporting Services
Ms. Kimberly Howe, Director of Capital Planning and Green Schools

Dr. Walker presented an overview of the St. Mary's County Public Schools State CIP Plan for FY2017 - FY2022 noting state funding changes; historic state and local CIP funding and infrastructure needs. Ms. Howe presented total enrollment projections among elementary, middle and high schools and seat capacity at each school. Projects planned for FY2017 CIP include a new elementary school located in the central part of the county; Fairlead Academy expansion; partial roof replacement for Piney Point Elementary School; Qualified Zone Academy Bond; Aging School Program; Relocatables for various sites; DSS IT Facility and Warehouse; track repair at Great Mills and Chopticon High Schools; auditorium lighting at three high schools and paving of various parking lots and sidewalks.

Commissioner Hewitt noted he needs clarification on how the FY15 to FY25 total enrollment growth projections were determined. Commissioner O'Connor also requested additional clarification.

I move that the Commissioners of St. Mary's County sign the letter of support for the FY2017 - FY2022 State Capital Improvements Program as approved by the Board of Education on August 26, 2015, to be submitted to the Public School Construction Program, in accordance with state procedures.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Jarboe, Morgan

Nay: Commissioner O'Connor

Abstain: Commissioner Hewitt

7. COMMISSIONER'S TIME

The Commissioners highlighted events attended over the past week and provided general comments.

8. EXECUTIVE SESSION - Litigation

MOTION TO ENTER INTO EXECUTIVE SESSION

I move to enter into Executive Session for the purpose of discussing Litigation.

Motion by Commissioner Tom Jarboe, second by Commissioner Todd B Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Hewitt, Jarboe, Morgan, O'Connor

EXECUTIVE SESSION

Litigation

Present: Commissioner James R. Guy, President
Commissioner Michael L. Hewitt
Commissioner Tom Jarboe
Commissioner Todd B. Morgan
Commissioner John E. O'Connor
Rebecca Bolton Bridgett, Ed.D., County Administrator
Sue Sabo, Chief of Staff and HR Director (via conference call)
George Sparling, County Attorney
Donna Gebicke, Administrative Assistant

Authority: Local Government Article Section 9-512(a)(2)
Time Held: 11:47 am – 12:48 pm
Subject: Litigation

9. ADJOURN

The meeting adjourned at 12:48 am.

Minutes Approved by the Commissioners of St. Mary's County on _____

Sharon Ferris, Senior Administrative Coordinator